

# TAUPO-NUI-A-TIA COLLEGE

PRINCIPAL: Ben Claxton



## RANGATAHI MARAE BOOKING FORM

Please note the whole school complex is an alcohol and smokefree, vape-free zone.  
FACILITIES **ARE TO BE LEFT CLEAN AND TIDY** AND **BREAKAGES REPORTED**.  
FAILURE TO DO SO COULD INCUR A COST OF \$250 TO YOUR GROUP.

Dates required:

From (time): \_\_\_\_\_ To: \_\_\_\_\_

Facilities Required: *(Please tick appropriate box)*

Wharepuni  Wharekai  Wharepaku  Kauta   
(Sleeping House) (Dining Hall) (Toilets/Showers) (kitchen)  
Tia Karikaroa

Other (Please state): \_\_\_\_\_

Name of Group: \_\_\_\_\_ Reason for Stay: \_\_\_\_\_

Number in Group: \_\_\_\_\_ Estimated time of arrival: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone No: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Postal Address: Taupo

Email: \_\_\_\_\_

Collection of Keys: \_\_\_\_\_  
(By Whom) (When) (Where)

Keys to be returned by: \_\_\_\_\_  
(By Whom) (When) (Where)

I have read the Rules and Policy Sheet and agree with these conditions.

Signed (Hirer): ..... Date: .....

Please return to college Marae Complex Co-ordinator.

Marae Complex Co-ordinator Stephanie Richards  
P O Box 549, 122 Spa Road  
Taupo.  
Ph 07 376 1100 Mobile 021 378854  
[stephanie.richards@taupocollege.ac.nz](mailto:stephanie.richards@taupocollege.ac.nz)

**Please contact Steph for ALL booking cancellations**

### RANGATAHI MARAE RULES

- In line with school policy, **smoking & vaping are not permitted** on the school grounds.
- Rangatahi Marae has a **No Alcohol** policy, therefore no alcohol is to be taken onto or consumed in any building or area within the marae complex or school.
- Do not mistreat or disrespect our marae, appropriate behaviour is expected and required at all times. Inappropriate behaviour will not be tolerated.
- Any damaged, lost or misplaced resources belonging to Rangatahi Marae will be charged to the hirer of the marae.
- Common sense is the most important rule.

### **ABLUTION AREA -**

- Keep facilities clean and tidy during your stay.
- On leaving, clean and wipe down all sinks and clean toilets. Mops & brooms are located in the toilet area. These are for use in the ablution area only! Cleaning liquids are in the washhouse shelf.
- Make sure all windows are shut and back doors are locked.
- Sweep and mop all floors. Return cleaning gear to the allocated area.
- Remove all rubbish from the ablution area and dispose in rubbish trailer at the end of the driveway.

### **WHARENUI – TIA**

- No footwear is to be worn inside the wharenuui.
- No food or drink is to be taken into or consumed in the wharenuui.
- Do not sit on pillows or stand on mattresses.
- Use sheets on mattresses and pillowcases on pillows (health & safety).
- You are responsible for the tidiness and security of your belongings.

#### **Before you leave – Tia**

- Return mattresses to the mattress room, leave in two even piles with covered mattresses and uncovered mattresses in 2 separate stacks and place all pillows in a pile to the right hand side of the mattress room. Vacuum floor: One Vacuum is stored in mattress room and one in the wharekai washhouse.
- Ensure heaters are turned off.
- Make sure all windows are shut.
- Remove from wharenuui, any belongings left behind by your group and take with you.
- We ask that you provide your own sheets and pillow cases but if you loan ours there will be an extra charge for use. Leave used sheets and pillowcases in a bundle in the washhouse, don't use our washing machine and dryer as it is only for tea towels.

### **WHAREKAI – KARIKAROA**

- Never sit on tables, seats are provided for your convenience.
- Appropriate clothing is to be worn in the dining room, no pyjamas allowed.
- Please clean up after yourself.
- Do not sleep in the wharekai.

#### **Before you leave – Karikaroa**

- Wash and dry all used resources and return to their correct cupboards, bins and shelving.
- Clear, clean and wipe down all tables and benches.
- Return all tables and chairs to their allocated area (end cupboard). Please refrain from dragging tables and chairs across floor.
- Sweep and mop all lino floors and vacuum carpet. Cleaning resources are located in the kitchen and wharekai washhouse. These are for use in the wharekai only!
- Clean down gas burners and stove. **TURN OFF GAS.**
- Wash all tea towels in wash house and put into dryer when washed (Make sure filter clean).
- Remove all food from all storage areas and take with you. Clean and wipe down all used cupboards and fridges.
- No marae resources are to be taken from the marae complex. You will be charged directly for any loss to Rangatahi marae.
- **Make sure all windows are shut and doors are locked.**
- Advise whaea Steph of any damages or breakages to marae resources.

### **Booking Fees and Information**

You are more than welcome to use our Marae for your purposes and trust that you will enjoy your experience at Rangatahi Marae. The following outlines the costs and conditions associated with hiring our Marae facilities:

#### **Wharenui - Tia**

Tia can comfortably accommodate up to 30 adults. Mattresses are provided for your use. Visitors must bring their own sheets and pillowcases.

#### **Wharekai - Karikaroa**

Karikaroa has the capacity to provide for up to 150 people for meals and includes fully functioning kitchen with cooking utensils. Please bring your own dish wash liquid and cleaning liquids.

#### **Fees Schedule:**

- \$100 per day **if using kitchen/wharekai & ablution facilities only**
- \$250 per night for accommodation which also covers use of kitchen/wharekai facilities (this must be paid to secure your booking).

#### **Pōwhiri:**

If you are new to staying on our marae we will endeavour to formally welcome you onto our marae. Local groups and tangata whenua will not require a pōwhiri but this can be supplied upon request. A pōwhiri is a formal and traditional ceremonial welcome

#### **Booking Process:**

Please make your booking request by emailing our Marae Kaiwhakahaere at [stephanie.richards@taupocollege.ac.nz](mailto:stephanie.richards@taupocollege.ac.nz) or phoning the college on 07 3761100. Ensure that you leave Details such as Booking Name, Contact, Address, Phone, Booking Start Date and Time, Booking End Date and Time, Purpose, Accommodation – numbers to assist our Booking Officer when he contacts you.

Once you have submitted your booking request, our Marae Booking Officer will be in touch with you shortly thereafter. They will confirm whether or not the marae is available during the period you have requested. Should your booking be successful, our Marae Booking Officer will contact you by phone with further information and to organise your stay and the payment of the bond/booking fee.

### **Rangatahi Marae – ko te marae o te kua tuarua o Taupō-nui-a-Tia**

<b>Ko Tauhara te maunga</b>	<b>Tauhara is the mountain</b>
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Ko Taupō te moana  
 Ko Waikato te awa  
 Ko Te Arawa te waka  
 Ko Ngāti Tūwharetoa te iwi  
 Ko Rangatahi te marae  
 Ko Tia te whareniui  
 Ko Karikaroa te wharekai  
 Ko Te Heuheu te tangata

Taupō is the lake  
 Waikato is the river  
 Te Arawa is the waka  
 Ngāti Tūwharetoa is the tribe  
 Rangatahi is the marae  
 Tia is the whareniui  
 Karikaroa is the wharekai  
 Te Heu Heu is the chief

The marae of Taupō-nui-a-Tia College is **Rangatahi Marae**. The Meeting House is **Tia** and the Dining Hall is **Karikaroa**. *Tia* was opened in 1989 and is well adorned with carvings (*whakairo*) which were intricately carved by Robert Koko of Ngāti Kahungunu/Ngāti Tuwharetoa descent. Mark Kahu of Ngāti Tuwharetoa descent carved most of the outside carvings. The marae is under the stewardship of the people of Ngāti Tuwharetoa, and Taupō-nui-a-Tia College staff and students. All carved figures outside and inside the whareniui have some intimate association with Ngāti Tuwharetoa, and all other tribes of Aotearoa.

Te Pou Tahu (the carvings on the front wall) tell of the Whakapapa (genealogy) of Ngāti Tuwharetoa with Ngātoroirangi at the top and Tuwharetoa at the bottom.



Ngātoroirangi  
 |  
 Tangihia  
 |  
 Tangimoana  
 |  
 Kahukura  
 |  
 Rangitakumu  
 |  
 Mawakenui  
 |  
 Mawake-Roa  
 |  
 Mawaketaupo = Haahuru  
 |  
 Manaia Tuwharetoa i te Aupouri

Te Poutuarongo (the carvings on the back wall) represents ancestors of Ngāti Tuwharetoa. Te Páhi (ki runga-top) and Poihipi Tukairangi (ki raro-bottom)

*Rangatahi Marae* provides a place for students and staff of the college to uphold and maintain the use of te reo and tikanga Māori. It is an integral part of the college, where occasions such as formal welcomes, wānanga and celebrations take place.