

TAUPO-NUI-A-TIA COLLEGE



FIELD BOOKING FORM

Please note the whole school complex and grounds is an alcohol and smokefree zone.
Facilities are to be left clean and tidy and breakages reported. Failure to do so could incur a cost to your group.

Dates required: **From (time):** **To:**

Facilities Required: (Please tick appropriate box)

Field (Top) Field (Bottom) Kitchen/Changing Rooms

Name of Group:

Contact Person:

Phone No: Mobile Phone:

Postal Address:

Fax No: Email:

Purpose of hire (please give as much information as possible regarding the event, catering, cleaning, etc)
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.....

Caretaker requested Rules and Policy

Number in Group: Estimated time of arrival:

Bond required: \$100 **Charge: \$**.....

Please Note: Any call out charges incurred for security purposes will be charged an extra \$50 in addition to any payments or koha already made

Please contact Kelly Slaven for ALL booking cancellations

If alcohol is to be served it is your responsibility to obtain a Temporary Liquor Licence from Taupo District Council; you will also need a Certified Manager.

I have read the Rules and Policy Sheet and agree with these conditions.

Signed (Hirer): **Date:**

Please return to Coordinator:

Kelly Slaven, Taupo-nui-a-Tia College, PO Box 549, 122 Spa Road, Taupo
Phone: 07 376 1100 kelly.slaven@taupocollege.ac.nz – Attention: Kelly