



TAUPO-NUI-A-TIA COLLEGE

SUBJECT REPORT DAY

Notice to all Parents/Caregivers/Whanau and students of Taupo-nui-a-Tia College

On **Friday 22 September** from 8:30am to 4:30pm we will be holding a Subject Report Day. The purpose of this day is for parents/caregivers to meet with their subject teachers. The focus will be on building relationships, planning for academic success and agreeing on next steps to achieve these goals.

Interviews are 10 minutes in length and can be booked through the school website. The booking instructions are included in the Report letter you will receive by email or post. Please contact the college office if you have not received a letter on 376 1100, then we can process with your booking.

We look forward to seeing you at the Subject Report Day.

Alistair Froggett
Acting Principal





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Subject Day Bookings Instructions

How to book your time:

- Log into the School website www.taupocollege.ac.nz
- Select the "Subject Day Bookings" button
- 3. Click on the "Book Time" button
- 4. Click on the relevant time slot next to the interview that you would like to book
- 5. Once you have selected a time slot for ALL the relevant subjects, select "View Bookings Summary"
- 6. The calendar button will export your bookings to a calendar or use the print function
- 7. "Cancel" button allows you to cancel a booking or "Update" to alter the time

